## Evacuee Policy

## Virginia's AIDS Drug Assistance Program (ADAP)

Released September 12, 2008

In the event of a disaster, such as a hurricane or other catastrophic event that necessitates that Virginia receive evacuees, the local health departments may receive requests for ADAP, HIV-related health care and other services directly from such affected persons and from a wide variety of providers who may be involved in providing care and support to evacuees.

Evacuees with HIV who were receiving ADAP services in their state of origin and are currently without a third party payer source for medications are deemed eligible for Virginia ADAP for a two-month period. Because it is likely that evacuees will not have prescriptions, copies of current medical records, eligibility documentation and because they will not likely have the ability to obtain this information, enrollment in ADAP should be initiated based on the client's self-reported eligibility and HIV status, and request for medication assistance.

Please follow the process that is detailed below to enroll these patients in ADAP and to receive medications on their behalf:

- 1. Use the attached ADAP Emergency enrollment form to expedite ADAP enrollment for these individuals. Please fax this form to the Virginia ADAP Coordinator, Rachel Rees, at (804) 864-8050.
- 2. Prescriptions may be transferred to the Central Pharmacy from the pharmacy where clients previously had their ADAP medications filled. Please attempt to have the client identify their pharmacy, and facilitate contact between that pharmacy and the Central Pharmacy.
- **3.** If not possible, the Central Pharmacy may receive faxed or called prescriptions from the client's prescriber in these situations. Please attempt to contact the client's usual prescriber and facilitate contact with the Central Pharmacy.
- 4. If above options are not possible, a local clinician with prescriptive authority (physician, nurse practitioner, physician assistant) may write prescriptions for the necessary medications. You may attempt to refer the client to a local prescriber who will assume this responsibility. Please contact the Virginia ADAP Coordinator if you need assistance in identifying possible local prescribers. Please follow standard procedures for acquiring medications from the Central Pharmacy (including the use of an LHS-181).



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- **5.** The person will be automatically enrolled in ADAP after the above steps. The Pharmacy is able to overnight the medications to the local health department for distribution to the client if needed.
- **6.** All medications must be obtained through the usual health department pharmacies, either the Central Pharmacy or the pharmacy located at some local health departments. VDH cannot coordinate with local retail pharmacies even if the evacuee has a special letter instructing them to do so.
- **7.** Evacuees should be referred for HIV-related primary medical care. Access to primary medical care will enable the individual to obtain prescriptions for future ADAP medications.

If persons who have had to evacuate are still in your care after two months, the standard Virginia ADAP enrollment process will need to be completed.

Please disseminate this information to all of your ADAP staff immediately. If you have questions about this Policy, feel free to contact Rachel Rees, ADAP Coordinator, at (804) 864-7919 or rachel.rees@vdh.virginia.gov.

Attachment: Virginia ADAP Emergency Relief Form

